STEP 1
Visit the Building Sciences Online Academy website at http://training.nibs.org to browse available courses. On each course page, there will be a link to purchase enrollment for that particular course.

STEP 2
The link to purchase will take you to the National Institute of Building Sciences online store. Add the course to your cart and then follow the steps to complete your purchase.

STEP 3
Upon completion of the purchase, you will see a link on the screen to view or print the invoice (you will also receive a link via email). Click on the link and locate the ‘Reference ID’ on the invoice below the itemized list. This will be your code to take the course.

STEP 4
Visit the Building Sciences Online Academy website at http://training.nibs.org and locate the ‘Register’ section on the home page. Enter the Reference ID in the space provided. Follow the instructions for creating an account and then you can begin taking your course.